



*Please make sure the following items are in place **prior** to Quentin Whitehead's presentation.*

**MICROPHONE**

- *One countryman or lapel microphone*

*(OR)*

- *One handheld wireless microphone and a mic stand*

*(OR)*

- *One handheld microphone with 30 feet of cord and a mic stand*

**SEATING ARRANGEMENT**

*Please sit audience directly in front of Quentin theater style. No seating behind or to the side of Quentin. If using a gymnasium, sit students only on one side with the remainder on the gym floor.*

**WATER**

*Please provide Quentin with 1 bottle of water*

**STAGE**

*If using an auditorium, Quentin prefers an extremely well lit, open and empty stage. Quentin does not need a podium. If using a flat room, provide a riser so Quentin may be seen.*

**MERCHANDISE TABLE**

*Please have a table and chair ready near the area that Quentin will be speaking, so he may sell and sign Books, CDs & T-shirts.*

**WORKSHOP**

*If Quentin is presenting a workshop; please provide Quentin a quality sound system, microphone, one flip chart, and two black markers.*